## IN THE COURT OF APPEALS EIGHTH APPELLATE DISTRICT OF OHIO CUYAHOGA COUNTY, OHIO

STATE OF OHIO

APPEAL NO.

TRIAL NO.

vs.

MOTION FOR DELAYED APPEAL

Appellant

The appellant respectfully moves this court for an order allowing the filing of the notice of appeal in this case, out of time.

The reason(s) that the notice of appeal is being filed later than 30 days after the judgment is:

Accordingly, appellant requests this court for an order permitting the filing of this delayed appeal.

(Signature)

## CERTIFICATE OF SERVICE

I certify that a copy of this motion for delayed appeal was served upon

on \_\_\_\_/ \_\_\_/ 20\_\_\_\_ in

the following manner: \_\_\_\_\_

(Signature)

**Commented [A1]:** The appellate case number is usually assigned when you file a notice of appeal in the trial court clerk's office. If you are filing in a municipal court clerk's office, it may not be immediately assigned and you may need to take the notice of appeal that has been file stamped by the trial court clerk's office to the court of appeals clerk's office in order to have an appellate case number assigned.

**Commented [A2]:** The lower court case number is found on paperwork you have received from the trial court. It should be listed on any entry issued by the trial court.

**Commented [A3]:** The name of the defendant-appellant as it appears on other journal entries issued by the trial court judge.

**Commented [A4]:** State the reasons that the appeal was not filed within 30 days of the date of the sentencing entry being appealed. If you need additional space, you may add additional pages to your motion or include a memorandum in support of the motion that you then attach to the motion.

**Commented [A5]:** Sign the motion. You may print the document out and physically sign it or you may sign and file the motion electronically with a signature in the format required by Loc.App.R. 13.1(E): "/s/ [name]." Please consult this rule for further requirements for electronically signed documents.

**Commented [A6]:** A certificate of service is required for almost all documents filed with a court. The certificate of service provides notice to the court that you have served the document on all the other parties to the case. Those parties should be listed in the first blank line in this section. You should then fill in the date that you served a copy of this document on those parties. Finally, you must include the method that the document was served. Generally, hand delivery, U.S. mail, email, and fax are acceptable forms of service. Please see Ohio Appellate Rule 13 for more information. In some instances, you may be able to rely on this court's electronic transmission facilities when documents are electronically filed. Please see Eighth District Local Appellate Rule 13.1(C). Finally, a signature is required for the certificate of service.