

**EIGHTH DISTRICT COURT OF APPEALS  
APPLICATION TO SERVE, OR RENEW SERVICE, AS ASSIGNED COUNSEL**

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_ E-mail \_\_\_\_\_

Ohio Supreme Court Registration Number \_\_\_\_\_

Languages spoken other than English \_\_\_\_\_

I Retired from Cuyahoga County & receive a pension (yes or no) \_\_\_\_\_

**Warning:** If you have retired from Cuyahoga County or any of its agencies and receive a state pension, appointment as counsel in the Eighth District Court of Appeals can impact your eligibility to receive certain pension benefits. See R.C. 145.38(B)(6). You will be required to complete the non-member acknowledgment form ([PEDACKN Form](#)). **If you fail to answer this question correctly or fail to take steps to complete the necessary forms, you agree to reimburse the Eighth District Court of Appeals or Cuyahoga County for any monetary penalty or losses incurred by the Court or the County to a pension fund.**

**Please check current certification(s) and provide the requested information:**

Death Penalty Postconviction Relief (R.3.04 Certified)

I am Certified by the Ohio Supreme Court Commission on Appointment of Counsel for capital cases. **Please submit proof of certification with this form.**

Cumulative Sentences of 25 Years or More (all of the following)

Within two years prior to the appointment, I have completed a minimum of twelve hours of continuing legal education, certified by the Ohio Supreme Court Commission on Continuing Legal Education, in criminal practice and procedure, at least six of which must be in the area of appellate practice (**Please submit CLE transcripts with this form**); and

I certify that I have at least five years of experience as an attorney practicing in the area of appellate law; **and**

Within ten years preceding the appointment, I filed appeals in at least five cases resolved by trial.

Cases that qualify: \_\_\_\_\_  
\_\_\_\_\_

Criminal First and Second Degree Felonies (all of the following)

Within two years prior to the appointment, I have completed a minimum of twelve hours of continuing legal education, certified by the Ohio Supreme Court Commission on Continuing Legal Education, in criminal practice and procedure, at least six of which must be in the area of appellate practice (**Please submit CLE transcripts with this form**); **and**

I certify that I have at least two years of experience as an attorney practicing in the area of appellate law; **and**

Within ten years preceding the appointment, I filed appeals in three cases that were resolved by trial.

Cases that Qualify: \_\_\_\_\_  
\_\_\_\_\_

Criminal Third Degree Felony (all of the following)

Within two years prior to the appointment, I have completed a minimum of twelve hours of continuing legal education, certified by the Ohio Supreme Court Commission on Continuing Legal Education, in criminal practice and procedure, at least six of which must be in the area of appellate practice (**please submit CLE transcripts with this form**); **and**

I certify that I have at least one year of experience as an attorney practicing in the area of appellate law; **and**

Within six years preceding the appointment, I filed appeals in at least three cases resolved by plea, or one appeal of a case that was resolved by trial.

Cases that Qualify: \_\_\_\_\_  
\_\_\_\_\_

Criminal Misdemeanor, Fourth and Fifth Degree Felonies (one of the following)

Within two years prior to the appointment, I completed a minimum of six hours of continuing legal education, certified by the Ohio Supreme Court Commission on Continuing Legal Education, in criminal or appellate practice and procedure **(Please submit CLE transcripts with this form); or**

I successfully completed a clinical education program focusing on appellate practice **(Please provide proof of completion with this form); or**

I certify that I have at least one year of experience as an attorney.

- Juvenile Bindover and Serious Youthful Offender Cases (appeal of a juvenile case transferred to the common pleas court or a serious youthful offender proceeding)

I certify that I have the requisite experience under this rule to handle the appeal of a juvenile case based upon the highest degree of the charge of \_\_\_\_\_; **and**

I certify that I have the requisite experience under this rule to handle the appeal of an adult case based upon the highest degree of felony charge of \_\_\_\_\_; **or**

I have co-counsel who meets the adult-case training and experience requirements.

- Juvenile First and Second Degree Felonies (all of the following)

Within two years immediately prior to the appointment, completed a minimum of twelve hours of continuing legal education, certified by the Ohio supreme court commission on continuing legal education, at least six of which must be in the area of juvenile delinquency practice, and at least six of which must be in the area of appellate practice **(Please submit CLE transcripts with this form); and**

I have at least two years of experience as an attorney practicing in the area of juvenile delinquency and appellate law; **and**

Within six years preceding the appointment, I filed appeals of at least three juvenile delinquency cases.

Cases that Qualify: \_\_\_\_\_  
\_\_\_\_\_

- Juvenile Misdemeanor, Third, Fourth, and Fifth Degree Felonies (One of the Following)

Within two years prior to the appointment, I completed a minimum of nine hours of continuing legal education, certified by the Ohio Supreme Court Commission on Continuing Legal Education, in the areas of appellate practice and procedure and

juvenile delinquency practice and procedure (**Please submit CLE transcripts with this form**); or

I have successfully completed a clinical education program focusing on appellate practice and procedure and a minimum of six hours of continuing legal education in the area of juvenile delinquency practice and procedure (**Please provide proof of completion with this form**); or

I have successfully completed a clinical education program focusing on juvenile delinquency practice and procedure and a minimum of six hours of continuing legal education in the area of appellate practice and procedure (**Please provide proof of completion with this form**).

Juvenile dependent, abused, neglected (currently no OAC requirement)

Custody/Termination of parental rights (currently no OAC requirement)

**CERTIFICATION:**

I am presently in good standing with the Ohio Supreme Court of Ohio and maintain professional liability insurance, proof of which is included with this application. I have reviewed Ohio Administrative Code 120-1-10 and I will accept appointments as provided by this section. I further agree to inform the Court if and when I am no longer in substantial compliance with OAC 120-1-10 for any category of appointments. I understand the Court requires me to renew this certification annually by December 31<sup>st</sup> of each year in order to remain eligible for the court assignments.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please attach all supporting documentation or provide separately to [mph@8thappeals.com](mailto:mph@8thappeals.com) or mail to: Mary Pat Horwitz, Administrative Counsel/Conference Attorney, 8th District Court of Appeals, Room 202, 1 West Lakeside Avenue, Cleveland, Ohio 44113.

**Documentation checklist:**

- Proof of certification for death penalty cases (if applicable)
- Proof of Insurance (declaration page)
- CLE transcript (for last two years if applicable)
- Proof of completion of clinical education program (If applicable)